

## Using the Work Experience Database

### Location and Access

<http://derbyshire.work-experience.co.uk>

The screenshot shows the login page for the Derbyshire Work Experience System. At the top, there is a navigation menu with tabs for HOME, CONTACT, RESOURCES, LOGIN, and NEWS. Below this is a large banner image of five students holding folders. Underneath the banner is a login section with a 'Login' button and two input fields: '\* User Name' and '\* Password'. A blue arrow points to the 'User Name' field. To the right of the login fields is a yellow warning box that says 'This system requires JavaScript! Please make sure that it is enabled in your browser.' Below the login fields are links for 'Forgotten your Password?' and 'Login'. At the bottom of the page, there are sections for 'Students' and 'Schools & Administrators' with instructions on how to log in. The browser's address bar shows the URL 'http://derbyshire.work-experience.co.uk/login/'.

Log in here, using the log in details given to you by your work experience coordinator.

**If you have problems logging in, speak to your Work Experience Coordinator.**

Click on **Resources** and **News** tabs to read any important messages or updates from the Work Experience Team.

The screenshot shows a web browser window displaying the Derby Work Experience System. The browser's address bar shows the URL [http://derbyshire.work-experience.co.uk/mod\\_student/Default.aspx](http://derbyshire.work-experience.co.uk/mod_student/Default.aspx). The page features the Derbyshire County Council logo with the tagline "Improving life for local people". A navigation menu includes links for HOME, SEARCH, RESOURCES, and LINKS. A large banner image shows a group of five young people holding folders. Below the banner, there is a "Welcome" message and a prominent "Search for Placements" button with a magnifying glass icon. A subtext below the button reads "Check out the placements available right now in YOUR area... Go >>". To the right, an "Announcements" section states "There are no announcements". The browser's status bar at the bottom indicates "Internet | Protected Mode: On" and shows the date and time as 14:55 on 02/10/2013.

This is the home page. To begin searching, click on **Search for Placements**.

Derby Work Experience System - Providing schools with information about placement opportunities - Windows Internet Explorer

http://derbyshire.work-experience.co.uk/mod\_student/Search.aspx

File Edit View Favorites Tools Help

Derby Work Experience ... x Edit Employer - Derby Wor...

**Placements**

Looking for a placement?

Use the search facility opposite to find your ideal job or employer...

**Search Details**

Job Title

Employer

Category -- Please Select --

Address

Postcode  Distance -- Any-- miles

**Accepting Applications**

Only Show Jobs Accepting Applications

**Types of Tasks**

Involve desk-based work

Involve outdoor work

Involve using computers a lot

Involve skilled practical work

Be a creative role

Involve interaction with the public

Involve group work/team skills

Involve working with animals

Involve working with adults in a caring role

Involve physical activity

Involve working with children in a caring role

Be in a medical health related environment

Require a good level of fitness

Be out of the ordinary

Limit 50 Results

Clear Search

**Helpful Hints!**

Remember to spell the words correctly!

Search for placements near to where you live - use the employer and postcode fields to refine your search

Done Internet | Protected Mode: On 115% 14:56 02/10/2013

You can search for employers using:

- Job titles (for example - Mechanic)
- Employer names
- Categories (use the drop down box to see available categories)
- By area or within so many miles of a certain area (enter the postcode and choose a distance from that postcode)
- By the type of tasks that may be involved in the job if you are unsure of what you would like to do.

Derby Work Experience System - Providing schools with information about placement opportunities - Windows Internet Explorer

http://derbyshire.work-experience.co.uk/mod\_student/Search.aspx#results

File Edit View Favorites Tools Help

Derby Work Experience ... x Edit Employer - Derby Wor...

RESULTS DISPLAYING 1 TO 47 OF 47

Employer	Emp ID	Job Title	Job ID	Postcode	Distance (Miles)
(OOC) Middlebrook Garage	10152	(OOC) Mechanics Assistant	10580	NG16 5HA	3.74
(OOC) Premier Service Centre	5249	(OOC) Trainee Mechanic	5504	NG17 1FW	4.82
A A Motors	2356	Mechanics Assistant	2543	DE55 6BP	3.24
Alfatecnico	10533	(OOC) Trainee Mechanic	10979	NG17 2PD	3.75
Alfred Street Garage	2572	Mechanics Assistant	2766	DE55 7JD	0.86
Area 52	13618	Assistant Mechanic	14132	NG17 9LE	4.03
Autotech	12109	Mechanics Assistant (WRL)	12579	DE5 3AS	2.52
Bailey-Taylor Haulage	8249	(OOC) Mechanic	8587	NG16 5GR	3.91
BK Autos	12446	Trainee Mechanic	12916	DE55 8HX	3.55
Blackwell MOT & Tyre Centre	755	Assistant Mechanic	797	DE55 5GX	2.52
Bowmer and Kirkland	509	Trainee Mechanic	542	DE56 2BW	3.84
Brinsley Garages Ltd	3078	(OOC) Assistant Mechanic	3283	NG16 5BY	4.1
Burton Coach Hire	4726	Trainee Mechanic/Restorer (WRL)	4960	DE55 7HX	0.83
Car Tec Garage	11001	(OOC)Assistant Mechanic	11459	NG16 6NT	2.47
Crofts Vehicle Services & MOT Centre Ltd	13201	Mechanics Assistant	13699	NG16 6NT	2.47
CX Automotive	1227	Trainee mechanic	1256	DE5 3EH	2.82
Cyclamania	391	Cycle Mechanic/ Retail Assistant	408	DE55 7DD	1.07
Derbyshire County Council	4880	Apprentice Mechanic	5130	DE56 2ER	4.43
Erewash Garage	11751	(OOC) Mechanic Assistant	12216	NG16 6HW	2.78
Ernest Spiers and Company Limited (OOC)	737	(OOC) Assistant Mechanic	779	NG16 6LS	2.33
C & M Upholstery Ltd	11578	Trainee Mechanic	11914	DE4 5DV	4.55

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A list of search results will be shown as in the example above. Click on the **job title** to see more information about the placement and employer.

Job Details - Derby Work Experience System - Providing schools with information about placement - Windows Internet Explorer

http://derbyshire.work-experience.co.uk/mod\_student/PlacementDetails.aspx?id=13149

DERBYSHIRE County Council  
Improving life for local people

HOME SEARCH RESOURCES LINKS

Welcome Search Job Details

Placements

This placement is:  
Approved and Active

Print this Page  
View on Google Maps

JOURNEY PLANNER

**JOB DETAILS - WORK EXPERIENCE ASSISTANT (13149)**

Job Details	
Employer	Derbyshire County Council
Website	Not Specified
Job ID	13149
Job Title	Work Experience Assistant
Job Description	Student will be involved in the following activities/tasks: General clerical work - filing, faxing, photocopying Sorting the post Computer work - data input/wordprocessing Answering the telephone Sitting in on meetings Observing the work of others Possible offsite visits with H&S advisors
Job Address	Godkin House, 2 Park Road RIPLEY Derbyshire DE5 3EF
Department	Not Specified
Name	Miss Melanie Maltby Tel: 01773 747238
Job Supervisor	Not Specified
Directions	<a href="#">Get Directions via Transport Direct</a>

Job Information

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You can use the **Journey Planner** to plan your journey to and from the placement or click on the postcode to see the exact location of the employer on Google maps.

If you would like to apply for this placement, print this page and take it to your Work Experience Coordinator or give them the Job ID number.